



Town of Highland Beach

Building Department • 3616 South Ocean Blvd., Highland Beach, Florida 33487
Email: Permits@Highlandbeach.us • Phone: 561-278-4540 • Fax: 561-278-2606

EXPIRED PERMIT RENEWAL/EXTENSION REQUEST

Renewal ☐

Extension ☐

Date of Request: _____ Permit Number: _____

Property Address: _____

Contractor: _____ License#: _____

Contractor Email: _____ Phone: _____

EXPLANATION / REASON FOR EXTENSION REQUEST

Signature: _____ Printed Name: _____

Contractor

Witness my hand and seal, this _____ day of _____ 20 _____

Notary Seal

Notary Public State of Florida

My Commission Expires: _____

☐ **Approved**

☐ **Denied**

Building Official Signature

Date: _____

Reason (if denied): _____

Fee Paid: _____ Permit Tech: _____

\$100 to extend permit prior to permit expiring, \$250 reinstatement fee PLUS State surcharges may be applicable