



Town of Highland Beach

3614 South Ocean Boulevard • Highland Beach, Florida 33487
www.highlandbeach.us

AUTHORIZED AGENT FORM

I _____ as owner of _____

(print name of owner) _____ (property address) _____

do hereby authorize _____ to act as my agent in submitting building
(name of authorized agent) _____

permit applications to the Town of Highland Beach. I understand that I am the owner of record responsible for the permit applications submitted by my agent referenced above. I further understand that each time my agent submits an application or signs any required documents, that the individual must exhibit this authorization form to the permitting staff.

The owner's signature is to be notarized.

Date: _____

Owner's Signature

State of Florida

County of _____

The foregoing instrument was acknowledged before me this _____ day of _____, 20_____
by _____ who is personally known to me _____ or has
provided the following identification _____

Date: _____

Notary Public's Signature