



# TOWN OF HIGHLAND BEACH

## UNITY OF TITLE APPLICATION

### PROPERTY OWNER INFORMATION

<b>Name:</b>	<b>Phone:</b>	<b>Fax:</b>
<b>Mailing Address:</b>		
<b>Email Address:</b>		

### AUTHORIZED AGENT

<b>Name:</b>	<b>Phone:</b>	<b>Fax:</b>
<b>Mailing Address:</b>		
<b>Email Address:</b>		

### PROPERTY INFORMATION ASSOCIATED WITH THIS APPLICATION

<b>Addresses:</b>		<b>Subdivision:</b>
<b>PCNs:</b>	<b>Lot Sizes:</b>	
<b>Zoning District of each parcel:</b>	<b>Present Use of each parcel:</b>	

1. Describe your request in detail (use additional pages if necessary):

---

---

---

---

2. Adjacent Properties:

Adjacent Property to the:	Future land Use Designation	Zoning District	Existing Use of Property
North			
South			
East			
West			

I declare that all statements made herein are true, based upon the best available information, and I understand that willful false statements may jeopardize the validity of my application or any decision issued thereon. I have fully read the information outlining the application requirements as well as the applicable provisions provided in Chapter 30 of the Town Code of Ordinances. With this application, I am submitting the necessary supporting materials listed.

\*\*\*Owner must supply authorized agent notarized letter attesting to same\*\*\*

Property Owner's Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Authorized Agent Signature: \_\_\_\_\_

Date: \_\_\_\_\_

STATE OF \_\_\_\_\_

COUNTY OF \_\_\_\_\_

On this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_ before me personally appeared \_\_\_\_\_  
to me known to be the person who executed the foregoing instruments and acknowledged that he/she executed the  
same as his/her free act and deed.

(SEAL)

\_\_\_\_\_  
Notary Public Signature



**TOWN OF HIGHLAND BEACH**  
**3616 South Ocean Boulevard**  
**Highland Beach, FL 33487**  
**Building Department**  
**Telephone (561) 278-4540/Fax (561) 278-2606**

## **UNITY OF TITLE SUBMITTAL CHECKLIST**

*A pre-application meeting with the Town Planner is encouraged.*

<b>Submittal Requirement</b>	<b>Completed YES (X)</b>
Unity of Title Application	
Required Application fee (see fee schedule on Building Department's webpage)	
Affidavit of Authorized Agent form (if applicant is not owner)	
Warranty deed or other Proof of Ownership	
Signed and sealed survey (within one year of the date application is submitted to the Town)	
Declaration of Unity of Title (contact Town Planner for template)	

**Pursuant to Section 30-68(q) of the Town Code, all unities of titles applicable to property within the Town shall be reviewed by the Town Attorney, approved by the Town Commission and recorded prior to issuance of a building permit, or as otherwise required by a development order approved by the Town.**