



TOWN OF HIGHLAND BEACH

FORM FOR "SPECIAL INSPECTORS" FOR BUILDINGS 3 STORIES OR LESS

NOTICE TO PROPERTY OWNER:

You are hereby directed in accordance with Section 110 of the Florida Building Code (FBC) as amended by the Town of Highland Beach to retain a Florida Licensed Engineer to perform the following inspections, as outlined in Section 110 of the FBC and submit progress reports, inspections reports, and a Certificate of Compliance to the Building Official as per Section 110 of the FBC. All Engineers and duly authorized representatives must be in compliance with Florida Statutes for the inspections they are perform.

DATE: _____ BUILDING PERMIT # _____

PROJECT NAME: _____

JOB ADDRESS _____ ZIP _____

LEGAL DESCRIPTION: _____ PCN # _____

A. INSPECTIONS TYPE

- 1) Precast Concrete Units _____ Yes: ___ No: ___
- 2) Reinforced Unit Masonry (per ACI 530-13 Level B Quality Assurance) *
*unless noted otherwise on plans _____ Yes: ___ No: ___
- 3) Connections (welded, bolted, embedded) _____ Yes: ___ No: ___
- 4) Metal System Buildings _____ Yes: ___ No: ___
- 5) Smoke Control Systems _____ Yes: ___ No: ___
- 6) Building Structures or part thereof of Unusual height, design, or method of construction and
- 7) Critical structural connections _____ Yes: ___ No: ___
- 8) Windows, glass doors, and curtain walls on buildings over three (3) stories _____ Yes: ___ No: ___
- 9) Piles, Cast, Auger or Driven _____ Yes: ___ No: ___
- 10) Other _____ Yes: ___ No: ___

B. MANDATORY DOCUMENTATION

- 1) Inspection schedule stating the specific inspection that will be made and at what phase of construction must be submitted with this application
- 2) Progress Reports/Inspection Reports during construction must be submitted weekly to the Building Official
- 3) Certificate of Compliance must be submitted prior to the scheduling of the final building inspection per FBC 110.8.4.1 (as amended)

ACKNOWLEDGEMENT

Owner's Signature: _____ Permit Holder's Signature _____

Printed Name: _____ Printed Name: _____

License # _____

Name of Duly Authorized Representative(s) of special inspector and qualification(s) below:

Name: _____ Qualifications: _____

Name: _____ Qualifications: _____

Name: _____ Qualifications: _____

SIGNATURE OF ENGINEER/ARCHITECT: _____

___ Registered Architect and/or ___ Licensed Engineer

Signature of Special Inspector, Embossed Seal AND Date

Printed Name of Special Inspector _____

Address of Special Inspector _____

State of Florida Registration # _____ Email: _____ Telephone # _____

_____ Date _____

Building Official (or designated representative)

BE ADVISED THIS DOES NOT PRECLUDE YOU FROM OTHER MANDATORY INSPECTIONS IN THE CODE

B:\Forms\Special Inspector Form Less Than 4 Story

07/31/2025