



Town of Highland Beach

3614 South Ocean Boulevard • Highland Beach, Florida 33487

DESIGN PROFESSIONAL DECLARATION OF REQUIRED SPECIAL INSPECTIONS

Pursuant to Section 104.1 and Section 107.1 of the Town of Highland Beach Administrative Code (FBC 8th Edition, 2023), the Building Official requires this declaration to be completed by the Design Professional of Record (DPOR), Structural Engineer of Record, for any project that involves structural work or systems requiring special inspection. This form is intended to clarify inspection expectations and ensure compliance with the Florida Building Code.

Project Name: _____ Permit Number (if known): _____
Job Address: _____ Property Control Number : _____
Design Professional of Record: _____
FL License Number: _____ Phone: _____ Email: _____

SECTION A – BUILDING CLASSIFICATION

This project is a Threshold Building (F.S. 553.71(12))
 This project is NOT a Threshold Building

SECTION B – DECLARATION OF REQUIRED SPECIAL INSPECTIONS

Based on my design, applicable codes and standards, and professional judgment, the following special inspections are required for this project. Inspections must be performed by qualified personnel approved by the Building Official.

Type of Special Inspection	Required?	Remarks / Details (if needed)
Reinforced Masonry (ACI 530 Level B or C)	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Structural Steel and Bolted Connections	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Welded Connections (AWS)	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Precast Concrete	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Cast-in-Place Concrete Strength Verification	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Soils / Fill / Compaction Testing	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Helical Piles / Deep Foundations	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Curtain Walls / Storefront Glazing Systems	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Smoke Control or Pressurization Systems	<input type="checkbox"/> Yes <input type="checkbox"/> No	
EIFS Systems (Exterior Insulation & Finish Systems)	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Fire-Resistive Penetrations / Joints	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Other:	<input type="checkbox"/> Yes <input type="checkbox"/> No	

SECTION C – SPECIAL INSPECTION PROGRAM REQUIREMENTS

A written inspection program, schedule, or inspection matrix must be submitted with this declaration, indicating phases of construction where inspections will occur and the responsible inspecting party. This must align with project documents and permit plans.

SECTION D – ACKNOWLEDGEMENT

As the Design Professional of Record, I acknowledge responsibility under the Florida Building Code and Town of Highland Beach Administrative Code to declare all required special inspections. I understand that failure to submit this form may delay permit issuance.

Seal (Affix Professional Seal Here)

Signature: _____

Printed Name: _____

Date: _____